

RADFORD UNIVERSITY
BOARD OF VISITORS (SPECIAL SESSION)
THURSDAY, SEPTEMBER 16, 2010

APPROVED

MINUTES

Members present:

Mr. Thomas E. Fraim, Jr., Rector
Ms. Nancy E. Artis, Vice-Rector
Ms. Nancy H. Agee
The Honorable J. Brandon Bell
Mr. Stephan Q. Cassaday
Mr. Milton C. Johns
Mr. Darius A. Johnson
Mr. Stephen A. Musselwhite
Mr. Walter F. Rugaber
Dr. Cora S. Salzberg
Ms. Wendy S. Tepper
Mr. Ronald R. Wesley
Ms. Linda K. Whitley-Taylor
Dr. Kay K. Jordan (non-voting advisory faculty representative)
Ms. Randi-Lyn Randall (non-voting advisory student representative)

Members absent:

Mr. Matthew B. Crisp
Mr. Mark R. Pace

Others present:

President Penelope W. Kyle
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration
Mr. Kenneth J. Bonk, Associate Vice President for Student Affairs and Director of Student Activities
Dr. Trae T. Cotton, Associate Vice President for Student Affairs and Dean of Students
Mr. Jeffrey S. Douglas, Chief Communications Officer and Executive Director of University Relations
Mr. Frank S. Ferguson, Consultant for Governmental Relations and Regulatory Affairs
Ms. Catherine C. Greenberg, Vice President for University Advancement
Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology
Ms. Jo Ann Kiernan, Special Assistant to the President
Ms. Alison P. Landry, Senior Assistant Attorney General, Commonwealth of Virginia
Ms. Margaret D. McManus, University Auditor
Dr. Steven W. Nape, Vice Provost for Enrollment Planning and Management
Ms. Lisa H. Ridpath, Assistant Vice President for Budget and Planning
Dr. Joseph P. Scartelli, Interim Provost and Vice President for Academic Affairs
Dr. Mark R. Shanley, Vice President for Student Affairs
Faculty, staff, students and guests

CALL TO ORDER

Mr. Thomas E. Fraim, Jr., Rector of the Board, called a special session of the Board to order at 2 p.m., Thursday, September 16, 2010, in the Board Room in Martin Hall at Radford University.

Rector Fraim called upon President Kyle for opening remarks. President Kyle stated that at the May 2010 meeting of the Board, the RU administration was asked to provide a “best guess” financial outlook for the next five – seven years and how that outlook would affect tuition, fees, room and board during the same time period. President Kyle then asked Mr. Richard Alvarez, Chief Financial Officer and Vice President for Finance and Administration, and Dr. Joe Scartelli, Interim Provost and Vice President for Academic Affairs, to present the results of their work on this project.

Mr. Alvarez first provided a summary of revenues and expenditures for the year-ended June 30, 2010 and for the 2010-11 projected operating budget. He then provided charts and graphs on how Radford’s tuition, fees, room, board, and total cost compared with other Virginia public 4-year institutions and to the state average. The charts revealed how low Radford’s costs are when compared to the state average and to our peers. Mr. Alvarez also reported that Radford had one of the highest percentages of in-state student enrollments in the Commonwealth.

Mr. Alvarez produced a chart based on a State Council of Higher Education for Virginia (SCHEV) report on faculty salary peer funding needs which showed that 75 percent of Radford peers had a higher average faculty salary. It was noted that a number of Radford’s faculty were not even making the tenth percentile compared to their peers.

Dr. Scartelli then provided an overview of critical needs in the Academic Affairs areas, which was developed by the deans, department chairs and faculty. The critical needs amount was used as a “plug in” number in preparing five “What If” scenarios over a seven year period using varied enrollments and tuition and fee increases.

Mr. Alvarez stated that during the next twelve months more definitive figures would be available and modeling tools would be developed to aid the Board in tackling the ongoing budget issues.

ADJOURNMENT

The Radford University Board of Visitors adjourned the special session at 5:15 p.m. to reconvene at 9 a.m. Friday, September 17, 2010 in the Martin Hall Board Room.

RADFORD UNIVERSITY
BOARD OF VISITORS
FRIDAY, SEPTEMBER 17, 2010

APPROVED

MINUTES

Members present:

Mr. Thomas E. Fraim, Jr., Rector
Ms. Nancy E. Artis, Vice-Rector
Ms. Nancy H. Agee
The Honorable J. Brandon Bell
Mr. Stephan Q. Cassaday
Mr. Milton C. Johns
Mr. Stephen A. Musselwhite
Mr. Mark R. Pace
Mr. Walter F. Rugaber
Dr. Cora S. Salzberg
Ms. Wendy S. Tepper
Ms. Linda K. Whitley-Taylor
Dr. Kay K. Jordan (non-voting advisory faculty representative)
Ms. Randi-Lyn Randall (non-voting advisory student representative)

Members absent:

Mr. Matthew B. Crisp
Mr. Darius A. Johnson
Mr. Ronald R. Wesley

Others present:

President Penelope W. Kyle
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration
Mr. Kenneth J. Bonk, Associate Vice President for Student Affairs and Director of Student Activities
Dr. Trae T. Cotton, Associate Vice President for Student Affairs and Dean of Students
Mr. Jeffrey S. Douglas, Chief Communications Officer and Executive Director of University Relations
Mr. Frank S. Ferguson, Consultant for Governmental Relations and Regulatory Affairs
Ms. Catherine C. Greenberg, Vice President for University Advancement
Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology
Mr. William R. Kennan, Vice Provost for Academic Affairs
Ms. Jo Ann Kiernan, Special Assistant to the President
Ms. Alison P. Landry, Senior Assistant Attorney General, Commonwealth of Virginia
Ms. Margaret D. McManus, University Auditor
Dr. Steven W. Nape, Vice Provost for Enrollment Planning and Management
Ms. Lisa H. Ridpath, Assistant Vice President for Budget and Planning
Dr. Joseph P. Scartelli, Interim Provost and Vice President for Academic Affairs
Dr. Mark R. Shanley, Vice President for Student Affairs
Faculty, staff, students and guests

CALL TO ORDER

Mr. Thomas E. Fraim, Jr., Rector of the Board, called the meeting to order at 9 a.m., Friday, September 17, 2010, in the Board Room of Martin Hall at Radford University.

INTRODUCTION OF NEWLY APPOINTED BOARD MEMBERS

Rector Fraim recognized the three newly appointed Board members: Mr. Stephan Q. Cassaday, Mr. Milton C. Johns, and Ms. Wendy S. Tepper and the reappointment of Ms. Linda K. Whitley-Taylor. Rector Fraim then asked for a motion to recognize by resolution the contributions and dedication of the outgoing members of the Board: Mrs. Mary Ann Hovis, Mr. C. Nelson Harris and Mr. Todd E. Barrish. Ms. Nancy H. Agee made the motion and Mr. Mark R. Pace seconded and the motion carried unanimously.

INTRODUCTION OF GUESTS

Rector Fraim asked for any special guests to be introduced. Mr. Jeffrey S. Douglas, Chief Communications Officer and Executive Director of University Relations, introduced Ms. Tonia Moxley, the higher education reporter for the Roanoke Times.

APPROVAL OF MEETING AGENDA

Mr. J. Brandon Bell made the motion to approve the September 17, 2010 meeting agenda as published prior to the meeting. Mr. Pace seconded the motion, and the motion carried unanimously.

APPROVAL OF MINUTES

Rector Fraim asked for a motion to approve the minutes of the May 7, 2010 meeting of the Board of Visitors, as distributed. Ms. Nancy E. Artis made the motion; Mr. Stephen A. Musselwhite seconded the motion, and the motion carried unanimously.

REPORT TO THE BOARD OF VISITORS FROM THE NOMINATING COMMITTEE

Ms. Nancy H. Agee, Chair of the Governance and Administration Committee, serving as the Nominating Committee, reported that the committee met on August 31, 2010. She related that the work to determine a slate of officers for recommendation to the Board was difficult as there were several nominees, and all were outstanding. Ms. Agee reported that the committee was presenting the following slate of officers:

Mr. Stephen A. Musselwhite, Rector
Mr. Mark R. Pace, Vice-Rector.

Ms. Agee made the motion to accept the slate as proposed Mr. Bell seconded the motion, and the motion carried unanimously. A copy of the letter from the committee choice to the Board of Visitors recommending the slate of officers is attached hereto as Attachment A. Mr. Fraim relinquished the Chair to Mr. Musselwhite. Mr. Fraim and Ms. Artis expressed their thanks for the opportunity to serve Radford University as Rector and Vice Rector, respectively.

REPORT TO THE BOARD OF VISITORS FROM THE STUDENT REPRESENTATIVE

Ms. Randi-Lyn Randall, non-voting Student Representative to the Board of Visitors and President of the Student Government Association (SGA) reported to the Board on the various activities and special accomplishments of the SGA and Radford University students. A copy of her report is attached hereto as Attachment B.

REPORT TO THE BOARD OF VISITORS FROM THE FACULTY REPRESENTATIVE

Dr. Kay K. Jordan, non-voting Faculty Representative to the Board of Visitors and President of the Faculty Senate reported on issues of concern and interest to the faculty. A copy of her report is attached hereto as Attachment C.

REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE

Mr. Walter F. Rugaber, Chair of the Academic Affairs Committee, reported that the committee met on September 16, 2010. He noted that a search firm had been hired for the Provost search and about forty applications had already been received with a cutoff for applications of November 1st. He also stated that the search committee will make recommendations to President Kyle and a new Provost would likely be announced in the spring.

Mr. Rugaber, on behalf of the committee, moved that the following Resolution be adopted by the Board:

Approval of the Resolution adopting the proposed procedures to govern Radford University intellectual property transfers.

Ms. Nancy E. Artis seconded the motion and the resolution was approved unanimously. A copy of the Resolution and supporting documents is attached hereto as Attachment D.

REPORT FROM THE BUSINESS AFFAIRS COMMITTEE

Mr. J. Brandon Bell, a committee member, reported that the committee met on September 16, 2010 and heard updates and final reports for the 2009-10 fiscal year, and budget projections and audit plans for 2010-11 from Ms. Margaret D. McManus, University Auditor.

The committee received an update from Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration, on capital projects underway, as well as a report on the 2009-10 preliminary financial statement.

Mr. Bell, on behalf of the committee, moved that the following Resolution be adopted:

Approval of the Resolution adopting the Radford University 2010-11 Operating Budget as set out in Schedule 1 for revenues and Schedule 2 for expenditures.

Mr. Fraim seconded the motion and the Resolution was adopted unanimously. A copy of the Resolution is attached hereto as Attachment E.

REPORT FROM THE GOVERNANCE AND ADMINISTRATION COMMITTEE

Ms. Nancy H. Agee, Chair of the Governance and Administration Committee, reported that the committee met on September 15, 2010. She stated that Mr. Frank S. Ferguson, Consultant for Governmental Relations and Regulatory Affairs, led the committee in a review and discussion of proposed revisions to the Radford University Board of Visitors By-Laws. Mr. Ferguson was asked to continue his work in revising the By-Laws. Ms. Agee also reported the members of the committee reviewed the President's accomplishments and achievements in fiscal year 2009-10 and her goals for moving the university forward in the coming year (2010-11). She expressed appreciation for President Kyle's leadership and to the entire administration for their dedication to Radford University.

REPORT FROM THE STUDENT AFFAIRS COMMITTEE

Mr. Thomas A. Fraim, Acting Chair of the committee reported that the committee met on September 16, 2010. He shared that Ms. Randi-Lyn Randall, President of the Student Government Association (SGA) reported on the goals and activities of the SGA this year. He then called on Dr. Mark R. Shanley, Vice President for Student Affairs. Dr. Shanley expressed appreciation for the campus wide efforts that resulted in a highly successful

move-in of three thousand residential students in August. Dr. Shanley reported that updates were given to the committee by Mr. Kenneth J. Bonk, Associate Vice President for Student Affairs and Director of Student Activities and by Dr. Trae T. Cotton, Associate Vice President for Student Affairs and Dean of Students. Dr. Shanley also described revisions to the Standards of Student Conduct.

Mr. Fraim summarized the report to the committee by Mr. Robert G. Lineburg, Director for Intercollegiate Athletics, and informed the committee that Radford University had ten athletic teams last year that earned a 3.0 grade point average or better during the 2009-10 academic year. He also stated that 58.3 percent of all student athletes received the Big South Presidential Honor Roll Award, the highest in the conference for the second year in a row.

RECOMMENDATION TO RENAME ACADEMIC BUILDING

Rector Musselwhite called on Dr. Scartelli. Dr. Scartelli reported that during the mid 1960's many buildings were being constructed on Radford's campus. During that time there was no structure in place for the naming of buildings, and therefore, many were named by a faculty committee, as was the case with Powell Hall. The committee named Powell Hall for Mr. John Powell a premier composer of Virginia heritage in the early 20th century. He reported that it has now been discovered that Mr. Powell held extreme racist views and was a principle author of a law prohibiting interracial marriages. Dr. Scartelli then proposed decommissioning the name Powell Hall and renaming that portion of the building Porterfield Hall.

Mr. Fraim made the motion to decommission the name of Powell Hall and rename the building Porterfield Hall. Ms. Artis seconded the motion and the motion passed unanimously.

REPORT ON THE RADFORD UNIVERSITY FOUNDATION

In Mr. Crisp's absence, Ms. Linda K. Whitley-Taylor reported that she was unable to attend the most recent University Foundation Board meeting but stated that a full report would be provided at the November Board of Visitors meeting.

PRESIDENT'S REPORT

President Kyle reported on the accomplishments and activities at Radford University since the May 7, 2010 meeting.

President Kyle called upon Ms. Catherine C. Greenberg, Vice President for University Advancement, to provide updates for the Board on fund raising activities for the 2009-10 fiscal year. Ms. Greenberg reported that the university received more than \$3 million in private support during the July 1, 2009-June 30, 2010 fiscal year exceeding the \$2.5 million goal by 22 percent and a 41 percent increase over funds raised in the 2008-09 fiscal year. She shared that Advancement had done well with corporate giving but had much room for growth in alumni giving. Ms. Greenberg announced that, after discussion with President Kyle, a goal of \$5 million has been set for the 2010-11 fiscal year.

ADJOURNMENT

The Rector announced that the next regularly scheduled meeting of the Board of Visitors would be held November 11-12, 2010 in Radford. With no further business to come before the Board, the Rector adjourned the meeting at 11:43 a.m.

Kimberly Chiapetto, Secretary
Radford University Board of Visitors