**MOTION**

**Providing for Posting of Faculty Appeals Committee Procedures on Faculty Senate Website**

**Referred by: Governance Committee**

**Motion**

The Faculty Senate recommends that the *Teaching and Faculty Research Handbook* be changed as stated below.

**Original Wording**

1.8.5

When a member of the teaching and research faculty decides to initiate an appeal, that faculty member should contact the chair of the Faculty Appeals Committee to determine the correct procedure for filing the appeal.

1.8.6

Except to the extent directed herein, the Committee shall establish its own procedures for hearing appeals.

**Revised Wording**

1.8.5

When a member of the teaching and research faculty considers initiating an appeal, that faculty member should consult the procedures posted on the Faculty Senate website to determine the correct procedure for filing the appeal.

1.8.6

Except to the extent directed herein, the Committee shall establish its own procedures for hearing appeals. The Committee’s procedures must be posted on the Faculty Senate website. Any changes to the procedures must be posted on the Faculty Senate website within 30 days.

**Rationale**

The Governance Committee was charged with “reviewing the procedures adopted by the Faculty Appeals Committee and the Faculty Grievance Committee describing the conduct of committee business” and recommend “whether or not the policies for these committees should be incorporated into the relevant sections of the *Teaching and Research Faculty Handbook*.”

The Governance Committee considered incorporating the Faculty Appeals Committee’s procedures into the *Teaching and Research Faculty Handbook* but we decided against this because no other committees’ policies are included in that document and because it would be unwieldy to do so. However, we also feel it is important for the procedures of this committee to be publicly available.

We are therefore recommending that the language of 1.8.6 be changed to require that the procedures of the Faculty Appeals Committee be posted prominently on the Faculty Senate website and that any changes to those procedures be promptly posted within 30 days of any such changes.

A faculty member who is considering filing an appeal should not be required to contact the Chair of the committee for a copy of the procedures. We are therefore changing the wording of Section 1.8.5 to indicate that the faculty member should consult the procedures posted on the Faculty Senate website instead.