

Administrative and Professional Faculty Senate
Business Meeting Agenda
July 10, 2024 – 3pm
McConnell Library 170/ RUC 3rd Floor Board Room

Present: Staci Allen, Avraham Boruchowitz, Doug Benedict, Tom Bennett, Sandra Bond, Ashlee Claud, David Halpin, Chad Hyatt, Debra Johnson, Kay Johnson, Mark Lambert, Sean Ramsey, Jess Rothe, Malinda Tasler, Susan Trageser (Cabinet Liaison), Juan Urista, Paula Vaughan-Burroughs

Not Present: Vanessa Conner, Cory Durand, Eric Lovik, Andrew Price, Tom Snediker, Meghan Viet

Guests: Margaret McManus, Dawnetta Taylor

1. **Call to Order:** The meeting was called to order at 3:02 pm by President Ashlee Claud.
2. **Approval of Minutes:** Special Meeting Minutes from May 29, 2024 were approved. The minutes from June 12, 2024 were approved.
3. **Welcome to New Senators and Introductions.**
4. **Officer Elections:** Sandra Bond ran the elections. Officers for 2024-2025 are:
 - President: Ashlee Claud
 - Vice President – Malinda Tasler
 - Secretary – Kay Johnson
 - Parliamentarian – Doug Benedict
5. **Adding Zoom Option to Business Meetings:** Ashlee led discussion on a Zoom Spotlight option for Senate Business meetings to accommodate teleworkers at home or traveling. Sean Ramsey is willing to work with Don Hall on setting up Spotlight, and Tom Snediker also offered to help. The Senate Exec Committee will put together language for a motion and vote for the next Senate meeting. Senators are expected to attend in person or send a proxy if they cannot attend. Proxies have voting rights.
6. **Administrative and Professional Faculty Recognition:** Ashlee spoke with the Provost, who will look into seeing if Academic Affairs has money to reallocate for the student scholarship funding within their Foundation Funds. Discussion – Will we have an award if there is no student funding? Ashlee – That is for the Senate to decide.
7. **Committee Assignments – Elections and Survey Committees:**
 - Elections Committee Members: Avraham Boruchowitz, Doug Benedict, Malinda Tasler, and Kay Johnson.
 - AP Morale Survey Committee Members – Jess Rothe, Sean Ramsy, and Ashlee Claud. Ashlee said the 2024 Morale Survey is going out tomorrow, and will be available for two weeks.

8. Announcements and Other Discussion:

- August 16 – Eugene Naughton, President of Dollywood Parks. On Customer Service. Part of Welcome Back activities. If there is anything interesting you do in your area regarding customer service, contact Danette Gomez Beane.
- Tomorrow, 5:30-8:30 – RU at Elmwood Park. Free if you wear Radford Gear.
- The basketball and volleyball teams are here and gearing up for fall season.
- FSLA Law wage agreements discussion – Not everyone is eligible for wage increases. FSLA is in the courts and reclassification may happen. Suggest next meeting we discuss Gallagher, FSLA, etc. Ashlee will reach out to Leah Taylor (HR) tomorrow for a speaker and see if they will attend every meeting.
- AP Faculty Senate Bylaws Update – The Bylaws will need to be updated because of the new Economic Development Division.
- AP Faculty Handbook – Discussion about restricted employees being given only 30 days' notice led to a discussion on handbook review. Ashlee wants to review it this year and may start a policy to review the handbook every five years.
- Suggestions of speakers to invite to AP Senate Business meetings, included President (invited every year), Provost, Dr. Jerel Benton, David Perryman.

9. Adjournment: The meeting adjourned at 3:58 pm.

Future Meeting Dates:

- August 14 (Tentative)
- September 11
- October 9