

Administrative and Professional Faculty Senate Business Meeting Minutes

July 7, 2023 at 3:00 p.m.

McConnell Library Conference Room 170/RUC Room 302

Present: Staci Allen, Tom Bennett II, Sandra Bond, Ashlee Claud, Charles Cosmato, Mary Francis, Stephanie Hovsepian, Debra Johnson, Kay Johnson, Mark Lambert, Deana Sentman, Scott Shull, Malinda Tasler, Meghan Viet, Frank West

Not Present: Vanessa Conner, Emily Fitzgerald, Heather Hollandsworth, Chad Hyatt, Eric Lovik, Jess Rothe, Mary Catherine Santoro, Juan Urista

Guests: Liz Costa, Lauren Hall, Nancy Loosle, Jessica Prince, Kim Sikorski, Sarah Tate, Margie Vest, Scott Wagner

1. **Call to Order:** The meeting was called to order at 3:00 pm by President Sandra Bond.
2. **Approval of Minutes:** The minutes from June 14, 2023 were approved.
3. **Reminder AP Engagement Guidelines** - in person meetings using campus zoom rooms
 - Mute meeting rooms until the start of the meeting
 - Reduce background noise and competing sounds as much as possible during the meeting.
 - Raise hand and be called on to speak so there is one voice at a time. Introduce yourself if not personally recognized, so that both rooms can learn names/faces/voices.
4. **Introduction of Senators:** See list of 2023-2024 Senators below.
5. **Officer Duties and Election of Officers for 2023 – 2024.** See AP Senate Bylaws Article VI for Officer Duties: <https://www.radford.edu/content/ap-senate/home/bylaws.html>.

The following Senators were nominated and elected to office:

- President: Ashlee Claud
- Vice President: Malinda Tasler
- Secretary: Kay Johnson
- Parliamentarian: Deana Sentman.

Sandra Bond will service on the AP Senate Executive Committee as Immediate Past President.

6. Updates/Additional Topics

- AP Morale Survey Update (Ashlee) – Will be launched Monday, July 24 and run 2 weeks through August 4.
- Set 2023/2024 meeting dates – We will continue to meet on the 2nd Wednesday of the month at 3:00.

- Select volunteers for the Nominations & Elections Committee – The committee is composed of approximately 3 members with new terms (not up for re-election in 2023). Mary Francis, Staci Allen and Ashlee Claud will serve on the committee.

7. Campus Events/Announcements

- 1 Day Quest Orientation Sessions throughout the summer:
 - Roanoke dates: July 15, August 16
- Aug 11 – Radford Night at Nationals Park, Ticket link: <https://www.mlb.com/nationals/tickets/specials/college-day-series/radford-university>
- Aug. 14th – Athletics Fan Fest inside Dedmon Center at 6pm
- Aug 15-16 – Student move in for Main Campus and Roanoke site
- Aug 17-19 – Extended orientation/Welcome back
- Aug 31 – Radford Night at Park in Elmwood Park Concert in Roanoke, VA, free entry with Radford apparel
- Sept 15-17 – Family Weekend
- Oct 14 – Highlanders Festival
- Oct 19-21 – Homecoming (All Alumni, Faculty/Staff, Students & Friends are invited. Registration is open at www.radford.edu/homecoming)
- Frank West (Athletics) -- FanFest is at Sinkland Farms August 3 (Thursday). Also season tickets are now on sale.
- Charley Cosmato (CITL) August 10, Teaching & Learning Showcase, Active & Experiential learning; August 11, new faculty orientation, (probably between 20 to 36 new faculty); August 16, Do it yourself OurTurn (enter your own info); August 17 (Thursday), online evening adjunct orientation event (some hired last minute). Contact Heather Keith if you want to be part of the August 11 fair.

8. Adjournment: The meeting adjourned at 3:39 by Ashlee Claud.

Next Meeting:

- September 13, 2023

Administrative/Professional Faculty Senate 2023-2024

Senator	Area Represented	Term	Email	Phone
Charley Cosmato	Academic Affairs	2022-2024	ccosmato@radford.edu	540-831-5974
Heather Hollandsworth	Academic Affairs	2022-2024	hhollings@radford.edu	540-831-6498
Juan Urista	Academic Affairs	2023-2025	jurista@radford.edu	540-831-5476
Meghan Viet	Academic Affairs	2023-2025	mrworrell@radford.edu	540-831-6285
Tom Bennett II	Central Administration	2023-2025	tbennett24@radford.edu	540-831-7179
Chad Hyatt	Central Administration	2022-2024	mhyatt2@radford.edu	540-831-5877
Malinda Tasler	Central Administration	2022-2024	mtasler@radford.edu	540-831-5455
Frank West	Central Administration	2023-2025	fwest3@radford.edu	540-831-7667
Staci Allen	Enrollment Management	2023-2025	sallen10@radford.edu	540-831-5610
Debra Johnson	Enrollment Management	2023-2025	djohnson@radford.edu	540-831-1489
Ashlee Claud	Finance and Administration	2023-2025	aclaud@radford.edu	540-831-5017
Eric Lovik	Finance and Administration	2023-2025	elovik@radford.edu	540-831-5099
Deana Sentman	Finance and Administration	2022-2024	dsentman@radford.edu	540-831-5821
Scott Shull	Finance and Administration	2022-2024	sshull@radford.edu	540-831-7513
Kay Johnson	Library	2022-2024	kjohnson497@radford.edu	540-831-5703
Mary Catherine Santoro	Radford University Carilion	2022-2024	msantoro@radford.edu	540-831-1823
Emily Fitzgerald	Student Affairs	2022-2024	emclaughl7@radford.edu	540-831-6178
Mary Francis	Student Affairs	2023-2025	mfrancis1@radford.edu	540-831-1787
Stephanie Hovsepian	Student Affairs	2022-2024	shovsepian@radford.edu	540-831-6888
Jess Rothe	Student Affairs	2023-2025	jrothe1@radford.edu	540-831-7772
Sandra Bond	University Advancement	2023-2025	smbond@radford.edu	540-831-6757
Vanessa Conner	University Advancement	2022-2024	vconner@radford.edu	540-831-7757
Mark Lambert	University Advancement	2022-2024	mlambert11@radford.edu	540-831-2389

Cabinet Liaison

Susan Trageser	Cabinet	2022-2024	strageser@radford.edu	
----------------	---------	-----------	--	--

(5/4/2023)