

# Executive Committee

February 2021

**RADFORD UNIVERSITY**

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Board of Visitors

# RADFORD UNIVERSITY

Board of Visitors

**EXECUTIVE COMMITTEE MEETING**  
**8:00 A.M. \*\***  
**FEBRUARY 12, 2021**  
**ART MUSEUM**  
**COVINGTON CENTER, RADFORD, VA**

**DRAFT**  
**AGENDA**

- **CALL TO ORDER** Mr. Robert A. Archer, *Chair*
- **APPROVAL OF AGENDA** Mr. Robert A. Archer, *Chair*
- **APPROVAL OF MINUTES** Mr. Robert A. Archer, *Chair*
  - December 4, 2020
- **PRESIDENT’S REMARKS** Dr. Brian O. Hemphill, *President*
- **COMMITTEE DISCUSSION** Mr. Robert A. Archer, *Chair*
- **CLOSED SESSION** Mr. Robert A. Archer, *Chair*
  - Virginia Freedom of Information Act
  - §2.2-3711 (A) (1) and (7)
- **OTHER BUSINESS** Mr. Robert A. Archer, *Chair*
  - Upcoming Budget Presentation and
  - Public Comment Session
- **ADJOURNMENT** Mr. Robert A. Archer, *Chair*

**\*\*All start times for committees are approximate only. Meetings may begin either before or after the listed approximate start time as committee members are ready to proceed.**

**Executive Committee:**

Mr. Robert A. Archer, Rector  
Mr. James R. Kibler, Vice Rector  
Dr. Thomas Brewster (AERC)  
Dr. Jay A. Brown (GAAC)  
Mr. Gregory Burton (BAAC)  
Mr. Mark Lawrence, Ex-officio Member  
Dr. Debra McMahon (SSC)  
Ms. Lisa Throckmorton (AUREMC)

# Minutes

**RADFORD UNIVERSITY**

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Board of Visitors

# RADFORD UNIVERSITY

Board of Visitors

## EXECUTIVE COMMITTEE

8:00 A.M.

DECEMBER 4, 2020

DAVIS COLLEGE OF BUSINESS AND ECONOMICS, ROOM 320

### **DRAFT** **MINUTES**

#### **COMMITTEE MEMBERS PRESENT**

Mr. Robert A. Archer, Rector  
Dr. Thomas Brewster  
Dr. Jay A. Brown  
Mr. Mark S. Lawrence, Ex officio  
Dr. Debra McMahon  
Ms. Lisa Throckmorton

Mr. Gregory A. Burton participated via electronic communication from his home. Mr. Burton contacted the Rector prior to the meeting to inform him of a health-related matter that would prevent him from attending the meeting in person.

#### **COMMITTEE MEMBERS ABSENT**

Mr. James R. Kibler, Jr., Vice Rector

#### **OTHERS PRESENT**

Dr. Brian O. Hemphill, President  
Ms. Karen Casteel, Secretary to the Board of Visitors and Special Assistant to the President  
Ms. Ashley Schumaker, Chief of Staff and Vice President for Strategic Operations  
Mr. Allen T. Wilson, Assistant Attorney General, Commonwealth of Virginia

#### **CALL TO ORDER**

Mr. Robert A. Archer, Rector, called the Executive Committee meeting to order at 8:00 a.m. in the Davis College of Business and Economics, Room 320. Rector Archer shared his appreciation to the Committee members for making the effort to be at the meeting and he was thankful to see everyone.

#### **APPROVAL OF AGENDA**

Rector Archer asked for a motion to approve the December 4, 2020 meeting agenda, as published. Ms. Lisa Throckmorton so moved, Dr. Jay A. Brown seconded, and the motion carried unanimously.

## **APPROVAL OF MINUTES**

Rector Archer asked for a motion to approve the September 11, 2020 minutes of the Executive Committee meeting. Dr. Brown so moved, Ms. Throckmorton seconded, and the motion carried unanimously.

## **RECTOR'S COMMENTS**

Rector Archer began by commending President Brian O. Hemphill, Ph.D. and his team for a successful school opening and acknowledged that the hard work and holding people accountable, while this could not have been easy, it paid off. Rector Archer extended his appreciation to faculty and staff for their support in implementing the plan and thanked everyone who brought the University to where we are today. Rector Archer expressed his regret that Committee meetings could not be held and appreciates the understanding among the Board members. Mr. Mark S. Lawrence thanked President Hemphill for the appropriate action early and the manner in which decisions were handled.

## **PRESIDENT'S COMMENTS**

President Brian O. Hemphill, Ph.D. updated the Executive Committee on COVID-19 and the Fall 2020 semester. He began by thanking the Rector and other Board members for their support during this difficult but successful semester. President Hemphill also recognized the many offices and people on campus who answered the call to serve and worked diligently to keep the campus community healthy and safe. President Hemphill added: the symptom tracker was completed 323,002 times; 1,649 Highlanders completed the COVID-19 training module; 830 individuals took the Healthy Highlanders pledge; our campus safely welcomed a total of 581 visitors through our required registration process; a total of 525 facilities requests were submitted, 301 for COVID-19 related housekeeping, 76 for physical distancing, and 148 for PPE requests; and, the COVID-19 email account received 302 incoming requests. President Hemphill also highlighted the University's testing strategy and related reporting, including: a total of 6,318 tests were administered due to a wonderful partnership with Pathgroup, the Student Health Center and the New River Health District; these tests were administered to symptomatic students and close contacts in the Student Health Center, as well as prevalence, surveillance, and exit testing; prevalence testing at the beginning of the semester included 1,470 students; our surveillance testing events served 1,022 Highlanders during the semester; 856 Highlanders participated in exit testing at the end of the semester; and of the 567 positive test results from campus-based administered tests, 562 were students, four were staff members, and one was a faculty member. President Hemphill assured the Committee members that the University will provide robust testing during the upcoming semester, including re-entry testing days for students, as well as regular testing hours for students, faculty and staff.

Rector Archer added that he agreed that the risks are not over and the University needs to remain diligent. He acknowledged the University had a great plan and appreciates the efforts of everyone to keep people safe and knows this priority will continue.

## **COMMITTEE DISCUSSIONS**

The following provided a brief verbal summary of the respective Committee meetings held on December 3, 2020:

- Dr. Thomas Brewster, Chair, Academic Excellence and Research Committee;

- Ms. Lisa Throckmorton, Chair, Advancement, University Relations and Enrollment Management Committee;
- Mr. Mark S. Lawrence, Vice Chair, Business Affairs and Audit Committee;
- Dr. Jay A. Brown, Chair, Governance, Administration and Athletics Committee; and
- Dr. Debra McMahan, Chair, Student Success Committee.

**CLOSED SESSION**

Rector Archer requested a motion to move into closed session. Dr. Brewster made the motion that the Executive Committee of the Radford University Board of Visitors convene a closed session pursuant to Section 2.2-3711 (A) Item 1, 3 and 7 under the Virginia Freedom of Information Act for the discussion of personnel matters; discussion or consideration of the acquisition of real property for a public purpose; and consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. Dr. Deb McMahan seconded the motion. The Executive Committee went into closed session at 8:30 a.m.

**RECONVENED SESSION**

On the motion made by Dr. Brewster and seconded by Dr. Brown, the following resolution of certification was approved by a roll call vote.

**Resolution of Certification**

BE IT RESOLVED, that the Executive Committee of the Radford University Board of Visitors certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board.

Roll Call	Vote
Dr. Thomas Brewster	Yes
Dr. Jay A. Brown	Yes
Mr. Gregory A. Burton	Yes
Mr. Mark Lawrence, Ex officio	Yes
Dr. Debra K. McMahan	Yes
Ms. Lisa Throckmorton	Yes
Mr. Robert A. Archer, Rector	Yes

The resolution of certification was unanimously adopted.

**RECOMMENDATION FOR APPROVAL OF PERFORMANCE PLAN UPDATE**

Rector Archer asked for a motion to recommend to the Board of Visitors the resolution for the approval of President Brian O. Hemphill’s Performance Plan Update for 2020-2021. Dr. McMahan so moved, Dr. Brown seconded, and the motion carried unanimously. A copy of the resolution is attached hereto as *Attachment A* and made a part hereof.

**ADJOURNMENT**

With no further business to come before the Executive Committee, Rector Archer adjourned the meeting at 8:50 a.m.

Respectfully submitted,

Ms. Karen Castele

Secretary to the Board of Visitors and Special Assistant to the President

**Performance Plan Update  
Resolution for Executive Committee Review and  
Board of Visitors Consideration**

**Now Therefore Be it Resolved**, that the Board of Visitors hereby approves that President Brian O. Hemphill met all metrics outlined in the Performance Plan for 2020-2021, under Fall Strategic Implementation, as discussed in closed session on December 4, 2020, and that said performance plan pursuant to Section E of the Employment Agreement of Brian O. Hemphill, Ph.D., dated December 7, 2018 and amended May 10, 2019 and June 12, 2020, is considered a personnel record.

Approved: December 4, 2020

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Robert A. Archer  
Rector  
Radford University Board of Visitors

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Karen Castele  
Secretary to the Board of Visitors  
Radford University



# End of Board of Visitors Materials

