

# Executive Committee

December 2024



Radford  
UNIVERSITY



Executive Committee  
8:00 a.m. \*\*  
December 6, 2024  
Dean's Conference Room  
Kyle Hall, Third Floor, Radford, VA

**DRAFT**  
**Agenda**

- **Call to Order** Mr. Marquett Smith, *Chair*
- **Approval of Agenda** Mr. Marquett Smith, *Chair*
- **Approval of Minutes** Mr. Marquett Smith, *Chair*
- **Committee Discussion** Mr. Marquett Smith, *Chair*
- **Closed Session** Mr. Marquett Smith, *Rector*  
Virginia Freedom of Information Act  
§2.2-3711(A) (1) and (8)
- **Other Business** Mr. Marquett Smith, *Chair*
- **Adjournment** Mr. Marquett Smith, *Chair*

**\*\*All start times for committees are approximate only. Meetings may begin either before or after the listed approximate start time as committee members are ready to proceed.**

**EXECUTIVE COMMITTEE**

Mr. Marquett Smith, Rector  
Mr. Tyler W. Lester, Vice Rector  
Ms. Jeanne Armentrout, (AESSC)  
Mrs. Jennifer Wishon Gilbert, (EMBEC)  
Dr. Betty Jo Foster, (BAAC)  
Ms. Lisa W. Pompa, (EEC)  
Mr. David A. Smith, (SAAC)

# Minutes



Radford  
UNIVERSITY



**Executive Committee**  
**8:00 a.m. \*\***  
**September 6, 2024**  
**Dean's Conference Room**  
**Kyle Hall, Third Floor, Radford, VA**

**DRAFT**  
**MINUTES**

**Committee Members Present**

Mr. Marquett Smith, Rector  
Mr. Tyler W. Lester, Vice Rector  
Ms. Jeanne Armentrout, (AESSC)  
Mrs. Jennifer Wishon Gilbert, (EMBEC)  
Dr. Betty Jo Foster, (BAAC)  
Ms. Joann S. Craig, (EEC, Vice Chair)  
Mr. David A. Smith, (SAAC)

**Committee Members Absent**

Ms. Lisa W. Pompa, (EEC, Chair)

**Others Present**

Dr. Bret Danilowicz, President  
Ms. Karen Casteel, Secretary to the Board of Visitors and Special Assistant to the President  
Ms. Susan Richardson, University Counsel  
Dr. Bethany Usher, Provost and Senior Vice President for Academic Affairs  
Mr. Dale Ardizzone, Board Member  
Ms. Betsy D. Beamer, Board Member  
Ms. Callie Dalton, Board Member

**Call to Order**

Mr. Marquett Smith, Rector, called the meeting to order at 8 a.m. in the Dean's Conference Room in Kyle Hall.

**Approval of Agenda**

Rector Smith asked for a motion to approve the September 6, 2024 meeting agenda, as published. Ms. Jeanne Armentrout so moved, Ms. Betty Jo Foster seconded, and the motion carried unanimously.

**Approval of Minutes**

Rector Smith asked for a motion to approve the June 7, 2024 minutes of the Executive Committee meeting. Ms. Jeanne Armentrout so moved, Mrs. Jennifer Wishon Gilbert seconded, and the motion carried unanimously.

**Committee Discussion**

Rector Smith thanked the committee chairs for their time preparing for the meetings in advance and that he felt the thoughtful communication with the vice presidents is evident. The committee chairs discussed what worked well for them in the committees and how the committees could be more productive. The committee chairs expressed that their interactions with the faculty were productive and appreciated.

**Closed Session**

Rector Smith requested a motion to move into closed session. Mr. Tyler Lester made the motion that the Executive Committee of the Radford University Board of Visitors convene a closed session pursuant to Section 2.2-3711 (A) Item 1 and 8 under the Virginia Freedom of Information Act for the discussion of personnel matters, more specifically related to the president’s performance plan, and consultation with legal counsel, more specifically relating to board statutory responsibilities and other legal obligations, including policy updates, public record, meeting and conflict of interest requirements. Mrs. Jennifer Wishon Gilbert seconded, and the motion carried unanimously. The Executive Committee went into closed session at 8:21 a.m.

**Reconvened Session**

Rector Smith called the meeting back to order at 8:43 a.m. On the motion made by Mr. Tyler Lester and seconded by Mrs. Jennifer Wishon Gilbert, the following resolution of certification was approved by a roll call vote.

**Resolution of Certification**

BE IT RESOLVED, that the Executive Committee of the Radford University Board of Visitors certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered by the Board.

Roll Call	Vote
Mr. Tyler Lester, Vice Rector	Yes
Ms. Jeanne Armentrout	Yes
Dr. Betty Jo Foster	Yes
Mrs. Jennifer Wishon Gilbert	Yes
Ms. Joann Craig	Yes
Mr. David Smith	Yes
Mr. Marquett Smith, Rector	Yes

The resolution of certification was unanimously adopted.

**Other Business**

**Recommendation for Bylaws Update**

Rector Smith presented a recommendation to approve a Bylaws update after a change in the Code of Virginia following the most recent General Assembly session changed the requirements for all-virtual meetings. Mr. Tyler Lester so moved, Mr. David Smith seconded, and the motion carried unanimously. A copy of the resolution is attached hereto as *Attachment A* and is made a part hereof.

**Adjournment**

With no further business to come before the committee, the meeting adjourned at 8:47 a.m.

Respectfully submitted,

Ms. Karen Castele

Secretary to the Board of Visitors and Special Assistant to the President

# End of Board of Visitors Materials

