

RADFORD UNIVERSITY  
ACADEMIC AFFAIRS COMMITTEE MINUTES  
BOARD OF VISITORS  
February 1, 2011

APPROVED

MINUTES

Committee Members Present:

Mr. Stephen A. Musselwhite, Rector  
Dr. Cora S. Salzberg, Vice Chair  
Mr. Thomas E. Fraim, Jr.  
Mr. Milton C. Johns  
Dr. Kay K. Jordan, Faculty Representative, non-voting

Others Present:

President Penelope W. Kyle  
Mr. J. Brandon Bell  
Mr. Matthew B. Crisp  
Ms. Wendy S. Tepper  
Mr. Ronald R. Wesley  
Ms. Randi-Lyn Randall  
Mr. Richard S. Alvarez  
Dr. Joseph P. Scartelli  
Mr. Ronald C. Forehand  
Mr. Frank S. Ferguson  
Mr. James Noel

CALL TO ORDER

Dr. Cora S. Salzberg, Vice Chair, called the meeting to order at 3:00 p.m., Tuesday, February 1, 2011 in One James Center, 901 East Cary Street, Richmond, VA.

APPROVAL OF AGENDA

Dr. Salzberg asked for a motion to approve the agenda. Mr. Thomas E. Fraim, Jr. made the motion and Mr. Stephen A. Musselwhite seconded. The motion carried.

APPROVAL OF MINUTES – November 11, 2010

Dr. Cora S. Salzberg, Vice Chair called for a motion to approve the minutes of the November 11, 2010 meeting. Mr. Musselwhite made the motion and Mr. Fraim seconded. The motion carried.

ACTION ITEM

Recommendation for Approval

Resolution for Approval of the Program Proposal for Submission to the Board of Visitors and the Vice President for Academic Affairs for Nutrition and Dietetics-CIP 51.3102 (a copy of the

*Executive Summary of Nutrition and Dietetics Program Proposal* and a copy of the *State Council of Higher Education Program Proposal* shall be attached hereto as Attachments A and B)

Dr. Scartelli explained that the approval of this proposal will be submitted to the State Council of Higher Education of Virginia (SCHEV) for approval.

- *Executive Summary of the Nutrition and Dietetics Program Proposal* shall be attached hereto as Attachment A.
- Nutrition and Dietetics-CIP 51.3102 (a copy of the *State Council of Higher Education Program Proposal* shall be attached hereto as Attachment B.

Dr. Scartelli reported that this is a popular program with an emphasis on the medical area of nutrition and dietetics.

**THEREFORE, BE IT RESOLVED**, it is recommended that the Academic Affairs Committee approve the Program Proposal for Nutrition and Dietetics – CIP 51.31.2 and forward as a motion to the Board of Visitors. Mr. Fraim made the motion. Mr. Milton C. Johns seconded. The motion passed unanimously. A copy of the Resolution shall be attached hereto as Attachment C.

#### ACADEMIC AFFAIRS REPORT

Dr. Salzberg called on Dr. Joseph P. Scartelli, Interim Provost and Vice President for Academic Affairs to give updates on the Provost search, the SACS accreditation and the college updates. Dr. Scartelli reported that over sixty applications were reviewed for the Provost position which was a very positive response. Of those applications seven candidates were selected to come to campus for a ‘quiet visit’ to meet with select groups and individual and, from the information gathered from those visits, three finalists were chosen for the full interview process. The responses from the various campus constituencies and the committee were being compiled and it was anticipated that an offer would be made before the spring break.

Dr. Scartelli reported that the SACS process was progressing well and the Compliance Certification was going extremely well with the completion of that work expected by early summer. The second portion of the accreditation dealt with the development of the Quality Enhancement Plan (QEP). There had been a number of forums to begin discussion and thinking about the QEP and possible topics. The QEP would formulate the “academic theme” for the coming decade. The last QEP for Radford University was on student engagement. Dr. Scartelli related that from the meetings and forums possible academic themes had been narrowed to eight topics such as academic professionalism, sustainability literacy, healthy behaviors, cyber citizenry, faculty-student research and others. Those topics and others were currently undergoing review and a determination of the QEP topic was expected to be determined by early April. At that point, a writing/research team would be assembled to work with the campus community and compose the full QEP that would be submitted to SACS in February of 2012.

Dr. Scartelli provided updates on activities in the academic colleges and noted that all that activity had taken place even with a nearly five week winter break. Dr. Scartelli thanked Heywood Fralin for his help in establishing the DPT program and shared that the program had just received accreditation and would be able to accept students into the program in the fall. Dr. Scartelli provided that the infrastructure of the COBE building should begin to rise from the ground in late February. He also reported that the Radford

University Art Museum was chosen by the Virginia Museum of Fine Arts to be the first venue for their 75<sup>th</sup> anniversary celebration by hosting the Van Gogh, Lichtenstein, and Whistler: Masterpieces of World Art.

#### REPORT FROM THE FACULTY REPRESENTATIVE TO THE BOARD

Dr. Salzberg called upon Dr. Kay K. Jordan, President of the Faculty Senate and Faculty Representative to the Board of Visitors to report. Dr. Jordan reported that President Kyle had gone out of her way to support the work of the Provost Search Committee and that the three finalists were listed on the Provost search web page. She shared that a final report from the search committee would go to President Kyle on February 7, 2011. Dr. Jordan explained that President Kyle provided input in the process and they hoped an offer would go out shortly. She commented that she thought any of the three candidates would do a wonderful job.

Dr. Jordan further reported that faculty salaries were still foremost on the minds of the Radford faculty. She also provided that the faculty had great concern regarding the proposed changes regarding retirement contributions to the Virginia Retirement System (VRS) and optional Retirement Plans and provided excerpts from the Legislative Alert #2 from the AAUP/FSVA/VCU for Board members.

Dr. Jordan shared information on the concerns of faculty, staff and administrative faculty on the childcare issue and shared a brief history of child care at Radford University that included information on RU's laboratory school and explained that the faculty senate had appointed a child care task force in April of 2010 to examine the current barriers to establishing child care at RU. The Child Care Task Force (CCTF) was convened on November 18, 2010 and had met twice and the co-chairs had met with President Kyle for a positive brainstorming session. Dr. Jordan shared that Radford University had a large number of young faculty and child care was a major concern and that President Kyle had lent her support and expressed interest in the initiative. The focus of the task force to date had been primarily on data collection and processing of information and the CCTF would continue to investigate how State university child care programs were run, funded and the liability issues. The CCTF planned to deliver a report to the Faculty Senate in April of 2011. A copy of this report shall be attached hereto as Attachment D.

#### ADJOURNMENT

There being no other business the meeting adjourned at 3:55 p.m.

Respectfully Submitted,  
Kimberly Chiapetto, Secretary  
Radford University Board of Visitors