

FINAL EVALUATION (AGENCY SUPERVISOR)

Intern _____ Semester _____

Supervisor _____ Location _____

Telephone Number _____ Date _____

Agency supervisors, please react to the following areas regarding the intern's work at you facility using the following scale:

- (5) Outstanding
- (4) Above Average
- (3) Satisfactory
- (2) Needs Improvement
- (1) Unsatisfactory
- (0) Not Observed

Work Characteristics

	5	4	3	2	1	0
Planning and organizing assignments						
Using approved methods and materials						
Seems involved and interested						
Positive work characteristics						

Academic Preparation

	5	4	3	2	1	0
Knowledge in subject field						
Knowledge in client/member/patient needs						

Personal Characteristics

	5	4	3	2	1	0
Flexibility						
Poise and confidence						
Sense of humor						
Sensitivity to feelings of others						
Resourcefulness						
Dependability and promptness						
Enthusiasm						
Social maturity						
Grooming and appearance						

Communication Ability

	5	4	3	2	1	0
Voice projection						
Oral language usage						
Written language usage						
Rapport with clients/members/patients						

Professionalism

	5	4	3	2	1	0
Acceptance of constructive criticism						
Ability for self-evaluation						
Rapport with colleagues						
Professional behavior						
Responsiveness to facility policies						

Comments on final evaluation: (Agency)

Having worked with this student intern, I would give an overall recommendation of:

5 4 3 2 1 (circle one)

Reason for the recommendation:

Student's comments to the previous recommendations:

RU faculty supervisor's comments and final remarks: