Registration

Note: You must be twenty years of age and possess a valid driver's license to rent/drive a Radford University and/or Enterprise passenger van.

This training is an **online course** titled: Radford University Van Certification (For passenger van requests). It may be accessed through the link listed below. Before you can access the actual training, you will be required to enter your Login ID and Password into the VLC, where the training is located.

You can download the printable VLC instructions here or you may follow the instructions below:

1. On the first login page, select Log In

2. On the second page, login to the VLC using your Login ID and Password.

   a. If you do not know your Login ID, select Forgot your login ID and follow the prompts.

   b. If you do not know your Password, select Forgot your password and follow the prompts.

Radford University Van Certification (For passenger van requests)

If you are not an employee of Radford University, or you are having any difficulties logging on, accessing the training **OR you would like to request an account please submit** a **VLC Help Desk Request**. Please supply all requested information.

Training Instructions:

This training/certification includes three mandatory components. All three will need to be completed before you can receive your CERTIFICATION, which is required to rent and/or drive a van. Please remember to email your certificate to EHS at ehs@radford.edu along with your Student/Employee ID.

The final certificate must be emailed, it appears like below when viewed: