



## Add a Graduate Certificate Form (Post Baccalaureate/Master's/Professional)

**Instructions:** Complete "Section A" and submit form to the Office of Graduate Affairs PO Box 6928, Radford, Virginia 24142

A.

Student Name: \_\_\_\_\_

Student ID Number (REQUIRED): \_\_\_\_\_

Date: \_\_\_\_\_

RU E-mail Address: \_\_\_\_\_

Telephone Number (day): \_\_\_\_\_

Local Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Present Major: \_\_\_\_\_

Certificate you wish to add: \_\_\_\_\_

Student Signature: \_\_\_\_\_

### FOR OFFICE USE ONLY:

B.

Signature of Certificate Coordinator: \_\_\_\_\_

Graduate Affairs Signature: \_\_\_\_\_

Signature of Admissions Coordinator: \_\_\_\_\_

Date Change Processed: \_\_\_\_\_

Copies to: Registrar, Certificate Coordinator, Student, Office of Graduate Affairs