

Department of Criminal Justice
Graduate Assistantship Application

Instructions

1. Please complete this form and return in to Dr. Lori Elis in the Department of Criminal Justice (mailbox at 307 Adams Street, or via e-mail at lelis@radford.edu).
2. If you have not already done so, Please complete the Radford University Graduate Assistantship Application (http://gradcollege.asp.radford.edu/Apply_Documents/grad_asst_app_05.pdf). Submit the original to the Graduate College (Lucas Hall, Box 6928) and submit a copy to Dr. Lori Elis in the Department of Criminal Justice (if you have already completed this form, you do not need to do so again; we will get a copy from the Graduate College).

Name _____

1. Do you intend to maintain employment while holding a graduate assistantship?

_____ No _____ Yes (If yes, what employment, and for how many hours per week?

_____)

2. Please direct a reference letter to be sent (via e-mail or fax) to the Criminal Justice Graduate Coordinator (Dr. Lori Elis). The letter should be sent directly to Dr. Elis from a person who can attest to your work ethic, ability to work independently on complex tasks, and other positive employment-related attributes.

Name and Title of Reference: _____

Dr. Elis' E-mail: lelis@radford.edu

Dr. Elis' Fax: 540-831-6075

3. Please rank-order (1 through 3) your preference for assistantship placement.

_____ College of Humanities and Behavioral Sciences Advising Center (advising freshman and sophomore students, reviewing graduation applications, and other advising tasks)

_____ Department of Criminal Justice (assist faculty with research, grading, etc.)

_____ Radford University Police Department (clerical work)

4. Please indicate which of the following tasks you are comfortable doing.

_____ Library Research _____ Data Entry _____ Grading Papers

_____ Academic Writing _____ Clerical Work _____ Statistics/Data Analysis

_____ Teaching _____ Working with Undergraduate Students

5. Please provide a brief statement indicating your academic and research interests (on a separate sheet).