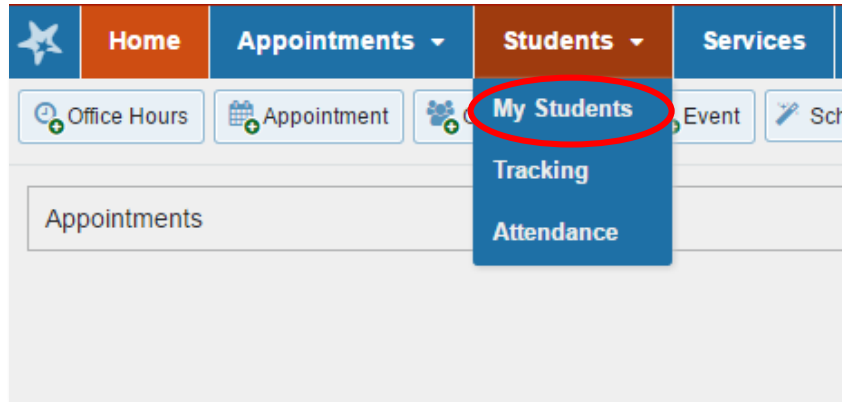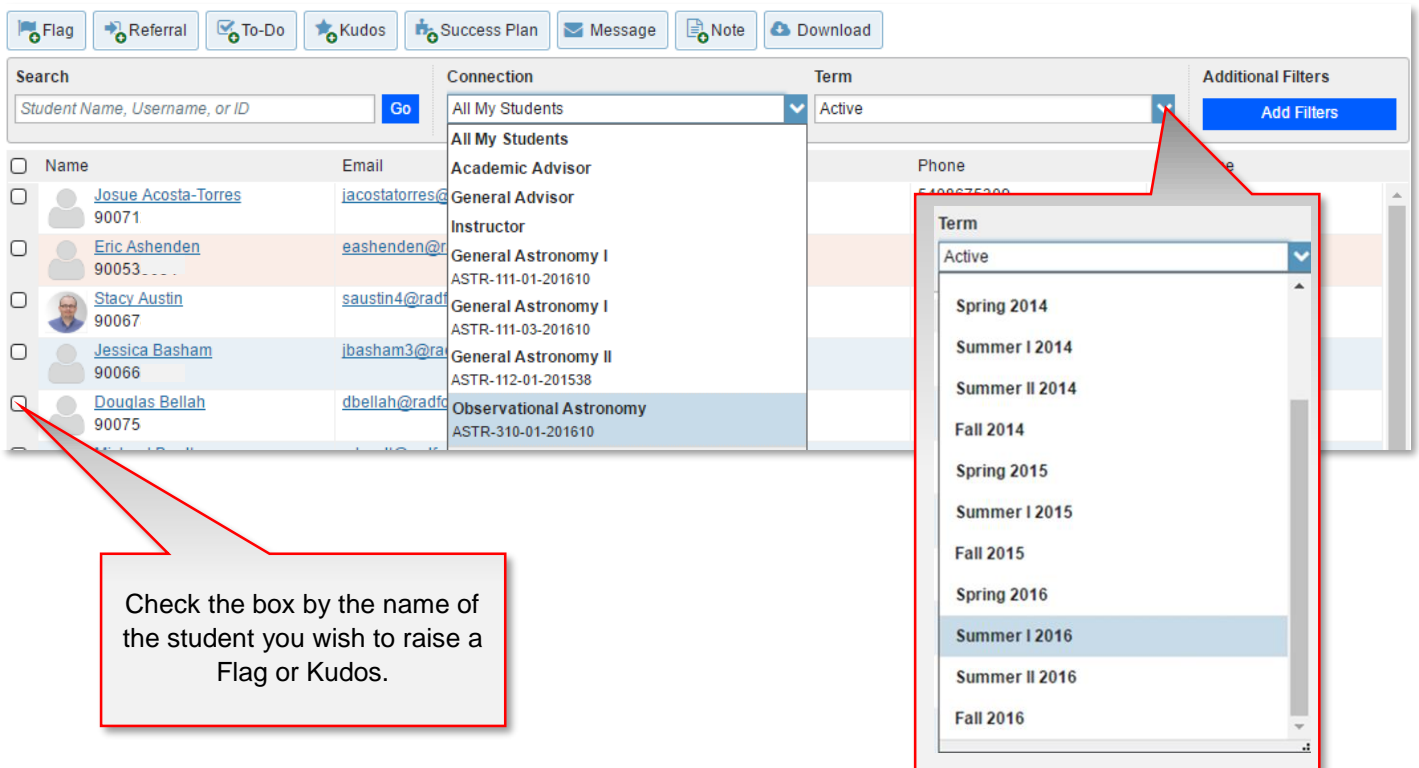# Raising Flag & Kudos in Starfish (instructors)

Flags and **Kudos** are tracking items for students that can be very helpful if there are ever concerns or appreciation with a student's performance.

1. From your home page select **My Students** the **Students** dropdown. This shows all students that you are connected with in Starfish.

2. You can filter the search to narrow your results to a specific group of students.
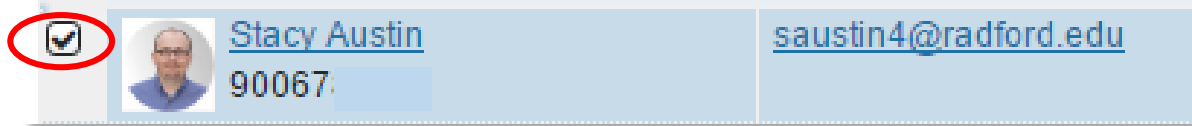

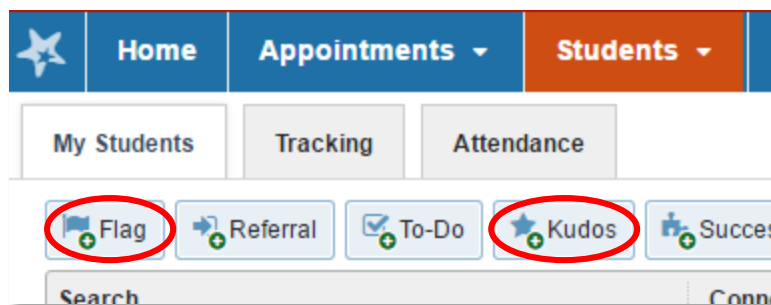Check the box by the name of the student you wish to raise a Flag or Kudos.

Questions? Please contact advising@radford.edu

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3. **Check** the **box** by the students name of whome you wish to raise a Flag or Kudos.

4. Simply click **Flag** or **Kudos**.

5. This can also be accessed inside the students profile after clicking on the **name** of the student.

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6. Configure your raised item.

    a. For **Flags,** enter flag type, **Course Context** and **Comments** if preferred (certain flag types will require additional comments) and click **Save**.

    b. Similarly, for **Kudos**, select the **Kudos** type, choose the **Course Context**, provide additional **Comments** if preferred and click **Save**.

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