Appendix D
Detailed Budget and Justification

Detailed Budget

	Allocation	Seed Grant Award
A. Salaries, Wages		
Project Director	Summer Stipend @ $3000	$3,000.00
B. Fringe Benefits (FICA) @ 6.75%	FICA @ 7.65% of $3000	$229.50
Total Salaries, wages & Fringe Benefits		$3,229.50
C. Student Support/ Assistance		
1 Undergraduate Research Assistant (URA) Spring 2024 (4 hours per week)	10 weeks @ $15/hr	$600.00
Total Student Assistance		$600.00
D. Travel		
Travel to 2024 NASSS Conference in Chicago, IL (November 2024) for Project Director		
Conference Registration	Faculty Registration @ $325 x 1	$325.00
Round Trip Flight from ROA to CHI	1 Flight @ $448 x 1	$448.00
Total Travel for Project Director		**$773.00**
Travel to 2024 NASSS Conference in Chicago, IL (November 2024) for 1 URA		
Conference Registration	Student Registration @ $125 X 1	$125.00
Round Trip Flight from ROA to CHI	1 Flight @ $448 x 1	$448.00
Conference Hotel	1 Room @ $288/night conference rate X	$576.00
Per Diem	4 nights / 2 students* (sharing room)	
Per Diem Rate for Travel Day	Rate @ $59.25 x 2 Travel Days	$118.50
Per Diem Rate for Day in Chicago	Rate @ $79 x 3 Days in CHI	$237.00
Total Travel for URA		**$1,504.50**
Total Travel		$2,277.50
E. Data Analysis Software		
Atlas.ti Software for URA	1 Student License @ $125 X 1	$125.00
Data Analysis Software Total		$125.00
F. Other		
Participant Incentives	$20 x 25 participants	$500.00
2 Undergraduate Research Assistants (URA) Stipend Spring 2024	1 Stipend @ $1,625 X 2 URA	$3,250.00
		$3,750.00
Total Project		**$9,982.00**

Budget Justification

Project Director (Summer Stipend + FICA): $3,229.50
The project director/primary Investigator will be responsible for overseeing all project activities, including training student undergraduate research assistants, recruiting participants, scheduling interviews, interviewing participants, transcribing interviews, data analysis, and final research write-up. The project director has already received a course release for Spring 2024 for participation in the Early Career Scholars Program. Therefore, a summer stipend is requested to complete data analysis, write up results, and to prepare NASSS conference presentation, Seed Grant report, and external grant proposal.

Student Support/ Assistance: $600
One Undergraduate Research Assistant (URA) will will be hired to work four hours per week during the Summer 2024 semester. The URA will assist with data analysis and preparation for NASSS research presentation.

Travel Cost: $2,277.50
The project director and one URA will travel to Chicago, Illinois for the 2024 North American Society for the Sociology of Sport Conference that will take place October 30-November 2. The research team will present project findings related to the use of needs/asset assessments and community readiness to design sport for development programing. Funds are requested to cover conference registration for the project director and URA as well as round trip flights for both from Roanoke (ROA) to Chicago (CHI). Flight costs are based off a Delta Airlines flight accessed on January 11, 2024. Funds are also requested to cover per diem and hotel for the URA. Per diem costs are based off the federal per diem rates for Chicago. Hotel costs are based on conference hotel (Embassy Suites by Hilton Chicago Downtown Magnificent Mile) rate for October 30-November 2. Note: The project director is working with a Research Rookies student through the Office of Undergraduate Research and Scholarship (OURS) on an unrelated project. This student will also be attending the conference and will share a hotel room with the URA.
Costs for the hotel room will be split between the Seed Grant and OURS. Per diem and hotel for the project director will be covered using project director's departmental travel funds.

Data Analysis Software: $125
Atlas.ti qualitative data analysis software will be used to analyze data for this project. Radford University has the qualitative data analysis software NVIVO available to students and faculty, however, the project director is trained in Atlas.ti. The project director already has a license for Atlas.ti but because an URA will be assisting with data analysis, the student is required to possess a separate license. Student licenses, which are valid for 2 years, are available for $114 (plus tax) through Atlas.ti. The URA will pay for the student license and will be reimbursed.

Participant Compensation: $500
For participating in the study, participants will receive $20. The goal is to have a total of 20 participants, but data collection will continue until saturation has occurred. Therefore, 25 participants are budgeted.

Student Academic Research Stipends: $3,250
Two student Undergraduate Research Assistants (URA) will be utilized to complete this project. They will undergo CITI training and training on community readiness and interviewing. Their role will involve actively participating in data collection and analysis processes, enhancing their academic experience and skill development.