

CLINICAL CHECKOFF SHEET Physician Assistant Program

- All clinical requirements are processed through CastleBranch.** Instructions on how to get your account set up in CastleBranch and get started with your clinical requirements will be provided separately. There is a **\$20.00*** fee to initially set up your CastleBranch account. This is a one-time fee and offers lifetime access, including access to view and print each of your records.
 - Background Check** – Processed through CastleBranch. DO NOT order this until you are sent an email and reminded to do so. It needs to be done within 30 days prior to starting the PA Program. The cost is **\$66.00**.
 - Drug Screen** – Processed through CastleBranch. You can order this at any time, but do not give the sample until you are sent an email and reminded to do so. It needs to be done within 30 days prior to starting the PA Program. **The cost is \$40.00.**
 - Authorization Form for Clinical Sites** – Download form from CastleBranch, fill out and sign, and Upload completed form. This will allow your Clinical Staff to share required information with clinical sites as requested.
 - Immunizations*** – Submit proof of each immunization. Immunizations required:
 - MMR – 2 doses or a positive titer
 - Varicella/Chicken Pox – **positive titer only**
 - Hepatitis B – 3 doses or a positive titer
 - Tuberculosis (TB) – 2-step PPD (if it's been more than 15 months), 1-step PPD, blood test, or x-ray are acceptable; good for 12 months (x-rays good for 5 years)
 - Tetanus – any tetanus vaccine; good for 10 years
 - Polio – 3-4 doses, depending on vaccine given or a positive titer
 - Meningitis – booster at age 16 or older
 - Influenza (Due Nov 1 of each season)
- *Required immunizations based on current *Centers for Disease Control and Prevention* recommendations for health professionals and state-specific mandates or as required by clinical sites.
- COVID-19** – COVID vaccines are not required for admission to Radford University but are recommended.
 - CPR Certification** – Submit a copy of front and back of card. **American Heart Association's Basic Life Support (BLS) CPR is the only CPR accepted for clinical rotations.**
 - Health Insurance** – Submit copy of the front and back of your insurance card. A letter from your insurance company stating the start date of service is acceptable, if you do not have a card yet.
 - Physical Examination** – Page 6 of the Health Record Form may be used. However, any physical examination within the last 12 months may be submitted if it has signed by a Healthcare Provider.
 - Health Record Form** – Packet is provided in your CastleBranch account. Fill out and submit pages 1-3.